

FOSTAC

**Committee Meeting to be held - Thursday 3 June 2010 at
7.30pm - St Andrew's Church Meeting Room**

Minutes

Present: Sue M, Sue H, Kate Binks, Madeline Eversden, Sue Tarling
Sylvia Lester, Ann Singleton, Marguerite Sillett

Apologies: Marylyn Whymand, Chris Runacres

Matters Arising:

Committee discussed and agreed that perhaps Marylyn could be asked to contact her friend to take forward a project solely to look at seeking funding.

Action: Ann to send a chaser letter to FOSTAC membership and PCC as a reminder that the subscriptions for this year are due.

Statement of Finances:

Madeline reported that the current account balance stands at £4,795.05, and that the £20,000 has now been taken out of the deposit account for contribution to the extension, a balance in the deposit account remains at £5,268.51

Update on Church extension:

The toilet facilities are now working.

Action: Kate to forward to Sue H the specification from the intranet of the SMEC cooker, to enable Sue H to chase up SMEG direct.

De brief from Brenda's party:

Everyone thorough enjoyed the event, and that it all went very well.

De brief from Braintree Male Voice Choir 8/5/10

Everyone was in agreement, that the evening went brilliantly, with a very varied music programme which was much enjoyed.

It was noted that perhaps more nibbles should be provided at the next similar event.

Planning Chris Green event 25/6/10

The Choir will arrive at 6.00 pm for rehearsals. The concert will start at 8.00 pm. Coffee, tea, soft drinks and sandwiches to be provided for the choir and soloists approx for 35 people before the concert, to be served in the extension.

Kate - Ham and Tomato

Ann - Salmon & Cress

Marquerite - Pate & Cucumber

Sue M - Cheese & Pickle

Sue H - Egg & Cress

Action: Sue H to purchase a large tin of biscuits

Action: Sue M to ask the following people to be asked to supply a plate of nibbles:

Ruth, Helen Willey, Margaret Smith, Jo Mayo,

Action: Madeline to supply two floats, one for on the door, and one for the bar

Action: Derek, Peter, Roger to be asked to run the bar

Wine to be sold at £2 per glass, Beer £2 per glass & soft drinks 50 per glass

Action: Darren to be paid £10 to distribute flyers for the event

Action: Sue M to arrange for a bottle of wine to be given to: Chris Green, Peter & Jo May, Wendy & Marie as a "thank you".

Action: Sue M to ask Michael and Frank to move the pews on Wednesday evening in preparation

Planning Cheese & Wine 3/7/10

Tickets will cost £10.

Apologies for the event from Sue T, Ann & Madeline

Madeline to arrange floats for the bar and raffle. Raffle tickets to cost £1 per strip.

Action: Kate to purchase lagers and beers

Sue H - to ask Shirley Bedding whether she has the FOSTAC dinner plates?

Action:

Sue H to make Chicken Liver Pate

Kate to make Smoked Salmon Pate

Planning Shalford Fete 4/9/10

Committee agreed they will arrange a tombola, and maybe "guess the name of something"

Planning photographic exhibition 10/11/12 - Sep 10

The school are keen for the children to participate.

Action: Sue M to communicate the guidelines with the school - the theme for photographs to be "My Summer Holidays", photos to be mounted and of 5" x 7" size, and each child can submit up to three photos.

Action: Paul to contact Halstead Camera Club to request the loan of the photo stands.

Action: Paul, Clive and Dave to be asked to work together to organise the exhibition

AOB

The committee agreed that Brenda and Mal should be offered honorary membership of FOSTAC

Michael gave FOSTAC committee members a teach in regarding the microphone, and electrics in the Church.

Church Bell Tower

Sue M has contacted Graham Brace, who has offered the architectural work for free, and will visit Bocking and Aldham Churches to survey how their bell towers have been glazed.

Sue M wished to pass on FOSTAC's sincere thanks to Doug for the frames for the FOSTAC signs.

Date of next meeting: to be arranged:

Monday 28 June 2010 at Sue Heaver's home at 7.30 pm.